

# NICOLE NORVELL

Proficient with HTML, CSS, JavaScript, Premiere Pro, Adobe Lightroom, WordPress, Microsoft Word, Excel, PowerPoint, Pages, Keynote, web development, and the internet. I understand the economic, cultural, social, and technical aspects of media technologies. I have experience in TV producing, executive producing, and digital producing broadcast shows for Grady Newsource. I shot, edited, and broadcasted local news stories for local television. I have on-set studio experience with equipment and prompters for live broadcast viewings. I can write, report, and edit a variety of journalistic story types as well as gather information from observation, interviewing, accessing documents, and analyzing data. I am proficient in comprehensive storytelling, documentary photojournalism, fact-finding, and maintaining accuracy. I have a deep understanding of First Amendment principles and communication law. I am a skillful multitasker and work very well under pressure. I am an excellent communicator and I flourish when working and collaborating in group settings.

## EXPERIENCE

**Hostess, food runner, busser | Gnat's Landing | March 2019 – August 2019**

Organized seating arrangements and sat guests while going behind servers to clear and clean tables as well as deliver food to tables.

**Hostess | Fiddlers | December 2020 – August 2021**

Organized seating rotation for servers and greeted guests at entrance and sat them. I had to estimate wait times and ensure guests are receiving service once seated. I frequently took drink orders and ensure all areas of the restaurant are clean and that tables have enough silverware.

**Server | Certified Burgers & Beverage | June 2021 – January 2022**

Served tables for customers. Exercised proficient communication skills, organization, memory, conflict resolution and customer service. Had to work swiftly on my feet and practiced physical stamina to meet the needs of diverse groups of people.

## EDUCATION

**University of Georgia  
Fall 2019 – present**

Fourth-year student studying journalism at Grady College of Journalism & Mass Communication

## ACHIEVEMENTS

**Member of the National Society of Collegiate Scholars**

**Named to the University of Georgia dean's List every semester since Spring 2020**

**Invited to the Sigma Kappa scholarship banquet every semester since Fall 2020**



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@nicolenorvell\_



My website:

<https://nicolenorvell.wordpress.com>

## VOLUNTEER & CLUB EXPERIENCE

- Relay for Life, Brunswick, GA
- Sea Turtle Center, Jekyll Island, GA
- Habitat for Humanity, Brunswick, GA
- Manna House soup kitchen, Brunswick, GA
- Walk to End Alzheimer's, Athens, GA
- Cheerleader 2013 – 2019
- Sigma Kappa sorority member at the University of Georgia 2019 – present

